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Subject FW: essay writing competition

Attachments PCRA ESSAY COMP circular to schools eng .pdf

Dear ALL

Please find attached soft copy of the circular to Principals/Head Masters of Schools in India, Regarding PCRA school children all over the country.

Kindly coordinate with the schools for carrying out the programs,

Real social cause: your involvement and contribution is very much required for creating awareness making grand success of this event.

FOR ANY CLARIFICATION PLEASE CONTACT UNDERSIGNED / sales officer.

Regards

Narayanaswamy

KTM/RG- please follow up with the distributors for conducting the programs and send progress report

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### DETAILS OF ESSAY COMPETITION

The essay competition is focused on making the youth of our country aware about the importance and need of conservation of petroleum products.

(A) Essay competition is to be conducted in maximum of 15 languages as given below

Sr	Language in which essay competitions is to be conducted individually	Sr	Language in which essay competitions is to be conducted individually
1	Hindi (North India Language)	9	Malayalam (South India Language)
2	English (North India Language)	10	Gujarati (West India Language)
3	Urdu (North India Language)	11	Marathi (West India Language)
4	Punjabi (North India Language)	12	Assamese (East India Language)
5	Kashmiri (North India Language)	13	Bengali (East India Language)
6	Tamil (South India Language)	14	Odia (East India Language)
7	Kannada (South India Language)	15	Maithili (East India Language)
8	Telugu (South India Language)		

### (B) Eligibility

1. Students from **Class VI to Class X** are only eligible to participate.
2. The school should forward the best essay for each of the 15 languages along with the certificate as per the format given below.

#### **Certificate to be given by the school**

- 1 Full name of student (Master /Miss).....
- 2 Date of birth of student (in DD/MM/YYYY format) .....
- 3 Class and section of student.....

4 I certify that the above information is true & correct and that the submitted essay is my original work.

5 Date of Competition held in school

(Signature of student)

Date.....

**Certified by Headmaster/Headmistress/Principal (Signature, Name, Designation).....**

**Contact Mobile & Landline no. of Headmaster/Headmistress/Principal of School.....**

**with complete school address and school e-mail id.**

### (C) Essay Topics:

Sr. No	Topic
1.	Oil & Gas Conservation and its relevance in daily life
2.	Role of Youth in Promoting Oil Conservation
3.	Oil Conservation- A Duty not an option.

**(D) Methodology**

School Principals will conduct on the spot competition in their respective schools in one or more of languages as listed above. One best Essay in each of the participated languages is to be selected and sent along with the information regarding number of students who have participated in each language (with class they are studying in Hard Copy) to the Regional Nodal Officer as detailed below.

1. **Prize Winning Entries for the languages Hindi, English, Urdu, Punjabi and Kashmiri sent to PCRA Nodal Officer**
  - **Shri S.N Singh**  
Chief Regional Coordinator (North)  
Petroleum Conservation Research Association  
Sanrakshan Bhavan  
10, Bhikaji Cama Place  
New Delhi 110066  
Phone: 011- 26109603
2. **Prize Winning Entries for the languages: Tamil, Kannada, Telugu and Malayalam to be sent to PCRA Nodal Officer**
  - **Shri A Janaki Ram**  
Chief Regional Coordinator (South)  
Petroleum Conservation Research Association  
TMB Mansion, 1<sup>st</sup> Floor,  
739, Anna Salai,  
Chennai-600 002  
Phone: 044- 28524772
3. **Prize Winning Entries for the languages: Gujarati and Marathi to be sent to PCRA Nodal Officer**
  - **Shri P.K Sinha**  
Regional Coordinator (West)  
Petroleum Conservation Research Association  
C-5, Kesava Building, Ground Floor,  
Bandra Kurla Complex,  
Bandra East,  
Mumbai-400 051  
Phone: 022 – 26592181
4. **Prize Winning Entries for the languages: Assamese, Bengali, Odiya and Maithili to be sent to PCRA Nodal Officer**
  - **Shri P.K Roychowdhary**  
Chief Regional Coordinator (West)  
Petroleum Conservation Research Association  
2, Gariahat Road, Dhakuria,  
6th Floor, IOCL Bhawan,  
Kolkata -700068  
Phone: 033-24145092

### (E) Prizes

All the best entries received for schools, for each of the languages will be evaluated by subject experts at PCRA Regional Offices. The First/Second/Third best entries for each language will be awarded prizes as given below.

Sr No	For each of the 15 languages	Prizes	Remarks
1	First Prize	Rs.25,000/- + 1 Laptop	Prizes will be awarded by PCRA through the School Principals by DD/Cheque
2	Second Prize	Rs. 25,000/-	
3	Third Prize	Rs. 20,000/-	

### (F) Guidelines

1. Only handwritten essays are permitted. Typed/Individually sent /Online submitted essays would be rejected.
2. Word limit would be approximately 1200 words for the essay competition.
3. Last date of receipt of entries from schools to PCRA Nodal Officers is 13.12.2013
4. There are **No** entry fees for participating the Essay Competition.
5. Individual prize-winners shall be intimated by PCRA to the student via the principal of the school.
6. Students whose parents are working with PCRA are **not eligible** to participate.
7. One student can participate in only one language/one essay topic of his/her choice. A student cannot participate in more than one language.
8. In all matters of dispute, decision of ED (PCRA) shall be final and binding on all.
9. The prize winning essays under this competition shall be the property of PCRA and PCRA is free to make use of these essays in public interest without paying any sort of compensation
10. While attending the prize distribution ceremony, Prize-winners should carry a letter from respective school principal certifying the student's particulars along with his/her school Identity Card.

### (G) Travel

#### 1. Reimbursement of travel for out-stationed winners only.

Only Out-stationed prize winners of Essay Competition who will be invited to attend the OGC Function in New Delhi shall be reimbursed by PCRA for to and fro cost of travel for self and for one additional person on actual subject to a maximum of Rs. 2,500/- per person (i.e. Maximum Rs.5,000/- for 2 persons) on submission of photocopy of ticket of out stationed travel.)

Road travel permitted only by bus (bus ticket to be produced) for prize-winners & one additional person accompanying the prize-winners, on actual limited to the amount mentioned above. Reimbursement for travel by car/taxi/or any other mode will not be made under any circumstances. Reimbursement for local travel by any mode will not be made.

#### 2. Reimbursement for stay for outstationed winners only.

Boarding and Lodging shall be reimbursed by PCRA to only the out-stationed prize winners and for one additional person on actual, subject to a maximum of total Rs. 2,000/- per prize-winner (i.e. Maximum Rs.4,000/- for 2 persons) for attending the prize distribution ceremony, on submission of photocopy of hotel bill. Boarding and lodging charges will not be paid separately to any person/relative of prize-winners for their stay.

In case of any specific query please contact Shri I.S Das Jt. Director (Field Activities) at

011-26108121