

Rules under the Karnataka Education Act

( annexure-A)

FORM NO.1

(See Sub rule(1) of rule3)

(Use additional sheets, annexure where ever necessary)

To  
(specify here the designation and address  
Of Registering authority)

Sir,  
For and on behalf of

(Specify here the name of the educational institution seeking registration). This applications is submitted for registration of the said institution under section 31 of the Karnataka Educational Act:1983(Karnataka Act No.1 of 1995) particular are as below :-

1. Name and location  
or  
Proposed name location of the institution
2. Name and address and nature of the local authority  
or  
Governing Council (enclose a copy of the certificate of registration, a copy of the memorandum of Association Act. Of the Society trust seed etc.) [(See2(17)].
3. Objectives of the Educational institution proposed to be established.
4. Date from which the proposed institution is proposed to be started.
5. Class or type of education institution proposed to be established (like lower primary, higher primary, secondary etc.)
6. Medium of instruction proposed to be introduced.
7. Details of preliminary formalities if any completed with the concerned authority/professional body/university/other athilaning agency.
8. Details of educational Institutions established managed and administered by the local authority or Governing Council immediately prior to this applications.
9. Explain the need for providing the intended educational facilities to the people in the locality with reference to
  - (a) Size of the population in the locality  
(As per latest census Report
  - (b) Literacy percentage

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- (d) Details of other existing educational institutions in and around the locality with regards to :
- (i) the distance from the proposed institution
  - (ii) strength and attendance in each standard.
- (e) Details regarding feeder institutions in and around the locality with regards to
- (i) the distance from the proposed institution
  - (ii) strength and average attendance in each standard.
  - (iii) The names of present educational institution to which the students are admitted  
(Please also mention the distance of each institution)
- (f) Details regarding the existing habitations in the locality and their state of backwardness with special reference to
- (i) SC/ST category
  - (ii) girls handicapped children
  - (iii) minority community
- ( Full factual verifiable date to be provided)

10. Furnish the following :

- (a) Estimate of financial implications to provide infrastructures, teaching facilities, equipments etc., at current market prices as per the standards prescribed in the Act and rules.
- (b) Audited and certified latest balance sheet, income and expenditure statement. (Certified by a chartered accountant or such other authority which under law is competent to certify the accounts of the local authority/Governing Council/ [(see sec.2(7).]
- (c) Certificates from the bank to show cash balance.
- (d) Photo copy of title deeds to evidence possession of the extent of land required for building, playground etc. of the prescribed standards.
- (e) Blue print to evidence that building to the required extent and of the required specifications are available.
- (f) Statement of latest audited and certified accounts and annual report of the other annual report of the other educational institutions being run by the local authority or governing council.
- (g) Name, address, qualifications and experience of teaching staff, furnish in position. The qualifications prescribed by the Govt./competent authority, concerned professional body, university or the assiliating authority and the number of the staff to be employed in each cadre.

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- (h) Copy of the resolutions of the governing council authorizing the secretary to file this application.
- (i) Name full address of the correspondents/secretary cum correspondent authorized to carry out the correspondence with the govt/department.
11. Name father's name, age, qualification, address and occupation of the members of the governing council.
12. Name father's name, age, qualification, address and occupation of the members (of the members) of the managing Committee (See Sec.2(a))
13. Any other information which the applicant wishes to furnish.
14. Amount of registration fee paid (Demand draft no & date, bank on which drawn)  
Certified that the information furnished above is true and correct to the best of my knowledge and belief.

For on behalf of  
(Specify the name of the educational institution)

Signature of the secretary  
name in capital letter and  
rubber stamp.

Place :  
Date :

DECLARATION BY THE APPLICANT INSTITUTION

The management of the governing council agree to (see rule 4(4) to xii for rule 4(4))

for on behalf

Signature of the Secretary  
Name in capital letter and  
rubberstamp.